



# Shepherds College Course Catalog

2018-2019

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# Culinary Arts Program

The Culinary Arts Program requires the successful completion of three academic years. Students need to pass each course in the program and have a minimum cumulative GPA of 2.0.

## Culinary Arts Program – Year One

### **Introduction to Specialty Majors – 140, 150, 160**

72 Clock Hours

The purpose of Introduction to Specialty Majors is to provide students with an overview of the various areas of study and the employment opportunities for each.

### **Introduction to Culinary Arts – 140**

24 Clock Hours

The purpose of Introduction to Culinary Arts is to teach basic cooking techniques, as well as the safe and effective use of kitchen tools and equipment. Students gain an understanding of vocational opportunities in the culinary industry.

### **Culinary Arts 1 – 141**

72 Clock Hours

The purpose of Culinary Arts 1 is to teach basic cooking techniques, as well as the safe and effective use of kitchen tools and equipment. To accomplish this goal, students will learn about professionalism and sanitation, knife skills and safety, and cooking and baking techniques. In class, students will receive practical hands-on training as they practice knife skills, implement various cooking and baking practices, and utilize the principles of mis-en-place.

### **Computer Skills – 110**

72 Clock Hours

This course is an introduction to practical computer skills including: Microsoft Office, Word, and basic Excel. Students will learn word processing, e-mail, key boarding, social media, career research, basic parts of a computer, and spreadsheet data entry.

### **Health – 111**

36 Clock Hours

This course emphasizes the importance of knowledge, attitudes, and practices related to personal health and wellness. Students are exposed to a wide range of subjects relating to physical, social, and emotional health. Topics taught include: nutrition, physical fitness, reproduction, and how to find a doctor.

### **Communications – 112**

108 Clock Hours

The purpose of this course is to develop nonverbal, verbal, and written communication skills to apply in a professional setting. The learning objective is to prepare students for successful employment. Students watch Job Smart videos to learn appropriate interactions for employment readiness. To accomplish this goal, students will complete their My Fact Sheet, take a career interest survey, create a resume, learn how to complete applications, and practice interview skills.

### **Money Skills – 113**

72 Clock Hours

The purpose of this course is to instill an understanding and working knowledge of basic money skills, budgeting, banking, time, occupational math, and liquid and linear measurement. To accomplish these goals, students practice counting currency, adding and subtracting with decimals, rounding money, visiting the bank monthly to withdraw money, maintaining a checkbook, and utilizing fractions in recipes.

### **On And For A Purpose – 114**

36 Clock Hours

The purpose of this course is to assist students in an understanding of God's design for their lives. To accomplish this goal, students examine their personality and identify their strengths. Students take the DISC personality and *StrengthsQuest*

assessments. This course enables students to enhance self-awareness, increase self-advocacy skills, and develop skills in personal and professional relationships. Additionally, it provides guidance towards future occupational goals.

### **Personal & Professional Development 1 – 115**

108 Clock Hours

The purpose of this course is to instill an understanding of Appropriate Independence™ and personal character while fostering social skill development. Students are challenged to grow personally and professionally as they engage in community activities, work individually and as a team to solve conflict, gain self-awareness, and build friendships. Students receive hands-on training to communicate effectively through media and technology, identify emotions, and develop strengths.

### **Independent Learning Skills – 116**

72 Clock Hours

The purpose of this course is to develop the skills necessary for life-long, independent learning. To foster this goal, students complete a learning preference assessment to gain an understanding of how they learn. Hands-on training includes organization, time management, memory development, and work efficiency. Students learn how to set and meet goals using the S.M.A.R.T. model. Fostering critical thinking and decision-making are vital components of this course. Using Stephen Covey's book, *The 7 Habits of Highly Effective People*, students are equipped to solve problems in various situations.

### **Daily Living Skills – 120**

72 Clock Hours

The purpose of this course is to develop skills necessary to perform the activities of daily living. To accomplish this goal, students learn how to care for themselves and perform tasks that allow them to grow toward becoming more independent. In class, students receive practical hands-on training with health and hygiene, household chores, laundry, meal planning, food preparations, nutrition, shopping, community living, home maintenance, and transportation. Students practice and refine these skills in their residential life setting.

### **Bible Track 1**

180 Clock Hours

#### **Chapel 1 – 130**

This course is offered in both the fall and spring semesters. During the fall semester, students study the attributes of God and in the spring semester students study the Heroes of Faith (Hebrews 11). Students participate in worship, Bible reading, discussion, and prayer groups.

#### **Roots of Faith – 132**

The purpose of this course is to instill in students an understanding of God's plan for the redemption of man. To accomplish this goal, students begin by focusing on God's character and original plan for the world, learn about the problem of sin, recognize events in the history of the nation of Israel and understand that Jesus is the fulfillment of God's promise for a deliverer. In class, students receive practical hands-on-training as they examine major Biblical themes of both the Old and New Testament and learn key Biblical events in the Redemption story. Students will develop prayer habits and memorize and apply Scripture. This course is offered in the fall semester.

#### **Introduction to Christianity – 134**

The purpose of this course is to provide a basic understanding of bibliology, Christology, core Christian beliefs, and world religions. To accomplish this goal, students will explore what Christians believe about Scripture, faith, God the Father, Creation, Jesus Christ, the Holy Spirit, and the Church. In addition, students will gain an understanding of spiritual disciplines and learn how to apply Biblical truth to daily life through hands-on training by using inductive Bible study tools and methods, memorizing Scripture, journaling, and learning how to pray. This course is offered in the spring semester.

## Culinary Arts Program – Year Two

### **Culinary Arts 2 – 240**

504 Clock Hours

The goal of this course is to prepare students for employment in the culinary arts and/or food service industry. Students learn sanitation, kitchen safety, knife skills, basic cooking terminology, applied math skills, nutrition, catering, and food service professionalism. Other topics studied include: dry and moist heat cooking techniques, baking, international cuisine, and sauce techniques.

### **Applied Technology – 210**

72 Clock Hours

The purpose of this course is to develop an understanding of the personal and vocational uses of modern technology. To accomplish this goal, students will practice job related skills such as researching a career, filling out online job applications, and formatting a resume. In class, students will receive practical hands-on-training to navigate the internet, manage e-mails and calendars, and use various types of personal technology.

### **Employment Readiness – 211**

72 Clock Hours

This course prepares students for employment. Students train in resume writing, job searching, application completing, and job interviewing. Other topics include: on-the-job communication, time management, prioritizing job responsibilities, and communicating with employers, co-workers, and customers. Students participate in an interview fair during each semester.

### **Money Management – 212**

72 Clock Hours

The purpose of this course is to instill an understanding and working knowledge of income and expense, wants and needs, and basic budgeting skills. To accomplish this goal, students practice hands-on money management by going to the bank monthly to withdraw cash. Students practice budgeting by receiving a paycheck and pay bills bi-weekly.

### **Personal & Professional Development 2 – 213**

72 Clock Hours

The purpose of this course is to instill an understanding of personal awareness and advocacy, social skills, community engagement, and professional development. To accomplish this goal, students complete projects, discuss boundaries and society, participate in team building activities, gain insight into personal abilities or preferences, and learn about working with others in a career. In class, students receive practical hands-on training in boundaries, healthy relationships, team work skills, social cues, and career tips.

### **Bible Track 2**

108 Clock Hours

#### **Chapel 2 – 230**

This course is offered in both the fall and spring semesters. During the fall semester, students study the book of Proverbs and in the spring semester students study the Beatitudes (Matthew 5). Students participate in worship, Bible reading, discussion, and prayer groups.

#### **Life of Christ – 231**

The purpose of this course is to instill an understanding of the deity and humanity of Jesus Christ. Jesus Christ is both one hundred percent God and one hundred percent man. To accomplish this goal, students examine the virgin birth, Jesus' life and ministry, His death on the cross for payment of sin, His resurrection, ascension, and the Second Advent. In class, students will receive practical hands-on-training as they study the Gospel of John and learn how Jesus Christ's life, death, and resurrection impacts humanity. Students also memorize and apply key Scripture passages. This course is offered in the fall semester.

### **Ambassadors – 232**

The purpose of this course is to instill in students an understanding of the main components of the Gospel and equip disciples for service. To accomplish this goal, students examine the characteristics of an Ambassador, explore their unique S.H.A.P.E., and practice Eternal C.P.R. Rick Warren developed S.H.A.P.E. to help Christians discover their Spiritual Gifts, Heart (passions), Abilities (strengths), Personality, and Experiences so they can serve others more effectively. Eternal C.P.R. equips students to make disciples by Cultivating, Planting, and Reaping the Gospel. In class, students receive practical, hands-on training as they discover an understanding of themselves and their purpose in life, learn about Christian Ambassadors throughout the history of the church, memorize Scripture, and develop skills to share their faith. This course is offered in the spring semester.

## **Culinary Arts Program – Year Three**

### **Culinary Arts Field Experience – 340**

720 Clock Hours

During the third year of the specialty major training programs, the field experience allows students to integrate academic learning in vocational settings. The field experience is the culminating learning experience for the student participating in the occupational training program. The student's work is supervised by the Field Experience Supervisor and the Lead Specialty Major Instructor oversees the field experience placement. This experience allows the student the opportunity to practice and apply the knowledge acquired through vocational preparation, while integrating academic and adaptive skills, such as professionalism, problem solving, communication, and interpersonal skills. The field experience is an entry level, in-depth, supervised work and study program, where the student has various responsibilities in the field of study. The desired result is to provide work experience and continued training in an industry standard environment. The student gains and enhances skills related to their specialty major while demonstrating competencies, work habits, and attitudes needed for employment in the field. Students may have multiple field experience sites allowing various learning opportunities. The field experience site supervises completes two evaluations each semester which contributes to the student's overall grade for this course.

### **Personal Finance – 310**

36 Clock Hours

This course will prepare students for financial independence. Students will learn to create a reasonable and balanced budget based on their income. They will simulate paying bills and maintaining accurate financial records. Students will also practice budgeting for future expenses, borrowing money, paying taxes, and avoiding scams. The class will take monthly trips to the bank to withdraw funds for their personal monthly budget.

### **Trained For Life – 311**

72 Clock Hours

The purpose of this course is to inspire the student creation of transitional goals. Students will search for jobs, refine their resume, practice completion and submission of applications, and reinforce effective interviewing skills. Students will also research residential options, set an estimated monthly budget, and identify community resources to create a productive, independent lifestyle upon graduation from Shepherds College.

### **Bible Track 3**

72 Clock Hours

#### **Ready for Life – 330**

The purpose of this course is to provide students with an understanding of how to grow and serve in a local church and apply their faith to their everyday life. Students review appropriate participation in both a church worship service and a small group Bible study. Students learn about and practice: sharing prayer requests, appropriately interacting with church members, taking notes during a sermon, asking questions during a lesson, giving personal testimonies, finding Bible passages, sharing snacks, using their spiritual gifts to serve others, and worshipping together through music. Students learn practical ways to apply their faith to their everyday life. They discuss knowing and doing what is right, explaining their beliefs to others, responding to tough questions with scripture, and dealing with crisis situations. This course is offered weekly in both the fall and spring semesters.

**Christian Principles – 331**

The purpose of this course is to instill an understanding of the content and context of New Testament doctrine. To accomplish this goal, students learn about the doctrines of Christ and the Holy Spirit, Redemption, the Church, and the Future. In class, students receive practical hands-on-training as they examine these key Biblical doctrines and memorize and apply Scripture. This course is offered in the fall semester.

**Life in Bible Times – 332**

The purpose of this course is to instill an understanding of the main historical, geographical, and cultural themes of the Bible, understand key Jewish cultural components, and apply course content to life. To accomplish this goal, students observe and discuss *Faith Lessons* by Ray Vander Laan, study Jewish holidays, artifacts, and worship practices. In class, students receive practical hands-on training as they utilize Bible study resources, memorize scripture, and complete a life project that examines material learned, application, and how they will use it to impact their world for Christ. This course is offered in the spring semester.

# Horticulture Program

The Horticulture Program requires the successful completion of three academic years. Students need to pass each course in the program and have a minimum cumulative GPA of 2.0.

## Horticulture Program – Year One

### **Introduction to Specialty Majors – 140, 150, 160**

72 Clock Hours

The purpose of Introduction to Specialty Majors is to provide students with an overview of the various areas of study and the employment opportunities for each.

### **Introduction to Horticulture – 150**

24 Clock Hours

Introduction to Horticulture is designed to offer students a general overview to the principles and practices in the development, production, and use of horticultural plants. This includes classification, growth and development, environmental influences, and vocational opportunities in the horticulture industry.

### **Horticulture 1 – 151**

72 Clock Hours

The goal of this course is to provide students with the basic horticulture skill set necessary to find substantial employment within the green industry. Students train in the greenhouse, in the gardens of Shepherds Ministry, and in the surrounding community. Classroom instruction provides botanical and workplace skills such as: Plant Biology, Botany, Plant Materials Introduction, and Vegetable Gardening. Training includes equipment use, safety, and care.

### **Computer Skills – 110**

72 Clock Hours

This course is an introduction to practical computer skills including: Microsoft Office, Word, and basic Excel. Students will learn word processing, e-mail, key boarding, social media, career research, basic parts of a computer, and spreadsheet data entry.

### **Health – 111**

36 Clock Hours

This course emphasizes the importance of knowledge, attitudes, and practices related to personal health and wellness. Students are exposed to a wide range of subjects relating to physical, social, and emotional health. Topics taught include: nutrition, physical fitness, reproduction, and how to find a doctor.

### **Communications – 112**

108 Clock Hours

The purpose of this course is to develop nonverbal, verbal, and written communication skills to apply in a professional setting. The learning objective is to prepare students for successful employment. Students watch Job Smart videos to learn appropriate interactions for employment readiness. To accomplish this goal, students will complete their My Fact Sheet, take a career interest survey, create a resume, learn how to complete applications, and practice interview skills.

### **Money Skills – 113**

72 Clock Hours

The purpose of this course is to instill an understanding and working knowledge of basic money skills, budgeting, banking, time, occupational math, and liquid and linear measurement. To accomplish these goals, students practice counting currency, adding and subtracting with decimals, rounding money, visiting the bank monthly to withdraw money, maintaining a checkbook, and utilizing fractions in recipes.

### **On And For A Purpose – 114**

36 Clock Hours

The purpose of this course is to assist students in an understanding of God's design for their lives. To accomplish this goal, students examine their personality and identify their strengths. Students take the DISC personality and *StrengthsQuest* assessments. This course enables students to enhance self-awareness, increase self-advocacy skills, and develop skills in personal and professional relationships. Additionally, it provides guidance towards future occupational goals.



## **Personal & Professional Development 1 – 115**

108 Clock Hours

The purpose of this course is to instill an understanding of Appropriate Independence™ and personal character while fostering social skill development. Students are challenged to grow personally and professionally as they engage in community activities, work individually and as a team to solve conflict, gain self-awareness, and build friendships. Students receive hands-on training to communicate effectively through media and technology, identify emotions, and develop strengths.

## **Independent Learning Skills – 116**

72 Clock Hours

The purpose of this course is to develop the skills necessary for life-long, independent learning. To foster this goal, students complete a learning preference assessment to gain an understanding of how they learn. Hands-on training includes organization, time management, memory development, and work efficiency. Students learn how to set and meet goals using the S.M.A.R.T. model. Fostering critical thinking and decision-making are vital components of this course. Using Stephen Covey's book, *The 7 Habits of Highly Effective People*, students are equipped to solve problems in various situations.

## **Daily Living Skills – 120**

72 Clock Hours

The purpose of this course is to develop skills necessary to perform the activities of daily living. To accomplish this goal, students learn how to care for themselves and perform tasks that allow them to grow toward becoming more independent. In class, students receive practical hands-on training with health and hygiene, household chores, laundry, meal planning, food preparations, nutrition, shopping, community living, home maintenance, and transportation. Students practice and refine these skills in their residential life setting.

## **Bible Track 1**

180 Clock Hours

### **Chapel 1 – 130**

This course is offered in both the fall and spring semesters. During the fall semester, students study the attributes of God and in the spring semester students study the Heroes of Faith (Hebrews 11). Students participate in worship, Bible reading, discussion, and prayer groups.

### **Roots of Faith – 132**

The purpose of this course is to instill in students an understanding of God's plan for the redemption of man. To accomplish this goal, students begin by focusing on God's character and original plan for the world, learn about the problem of sin, recognize events in the history of the nation of Israel and understand that Jesus is the fulfillment of God's promise for a deliverer. In class, students receive practical hands-on-training as they examine major Biblical themes of both the Old and New Testament and learn key Biblical events in the Redemption story. Students will develop prayer habits and memorize and apply Scripture. This course is offered in the fall semester.

### **Introduction to Christianity – 134**

The purpose of this course is to provide a basic understanding of bibliology, Christology, core Christian beliefs, and world religions. To accomplish this goal, students will explore what Christians believe about Scripture, faith, God the Father, Creation, Jesus Christ, the Holy Spirit, and the Church. In addition, students will gain an understanding of spiritual disciplines and learn how to apply Biblical truth to daily life through hands-on training by using inductive Bible study tools and methods, memorizing Scripture, journaling, and learning how to pray. This course is offered in the spring semester.

## Horticulture Program – Year Two

### Horticulture 2 – 250

504 Clock Hours

The goal of this course is to provide students with the skill set necessary to find substantial employment within the green industry. Students train in the greenhouse, on the grounds of Shepherds Ministry, and in the surrounding community. Classroom instruction provides botanical knowledge, plant materials, and workplace skills such as: floral design, pest control, landscape design, and plant propagation, as well as common tasks such as tool safety and care. The Horticulture program at Shepherds College focuses on four general aspects of vocational preparedness:

1. Greenhouse Production Operations
2. Landscape Maintenance Operations
3. Community Supported Agriculture Operations
4. Garden Center/Floral Retail Operations

### Applied Technology – 210

72 Clock Hours

The purpose of this course is to develop an understanding of the personal and vocational uses of modern technology. To accomplish this goal, students will practice job related skills such as researching a career, filling out online job applications, and formatting a resume. In class, students will receive practical hands-on-training to navigate the internet, manage e-mails and calendars, and use various types of personal technology.

### Employment Readiness – 211

72 Clock Hours

This course prepares students for employment. Students train in resume writing, job searching, application completing, and job interviewing. Other topics include: on-the-job communication, time management, prioritizing job responsibilities, and communicating with employers, co-workers, and customers. Students participate in an interview fair during each semester.

### Money Management – 212

72 Clock Hours

The purpose of this course is to instill an understanding and working knowledge of income and expense, wants and needs, and basic budgeting skills. To accomplish this goal, students practice hands-on money management by going to the bank monthly to withdraw cash. Students practice budgeting by receiving a paycheck and pay bills bi-weekly.

### Personal & Professional Development 2 – 213

72 Clock Hours

The purpose of this course is to instill an understanding of personal awareness and advocacy, social skills, community engagement, and professional development. To accomplish this goal, students complete projects, discuss boundaries and society, participate in team building activities, gain insight into personal abilities or preferences, and learn about working with others in a career. In class, students receive practical hands-on training in boundaries, healthy relationships, team work skills, social cues, and career tips.

### Bible Track 2

108 Clock Hours

#### Chapel 2 – 230

This course is offered in both the fall and spring semesters. During the fall semester, students study the book of Proverbs and in the spring semester students study the Beatitudes (Matthew 5). Students participate in worship, Bible reading, discussion, and prayer groups.

#### Life of Christ – 231

The purpose of this course is to instill an understanding of the deity and humanity of Jesus Christ. Jesus Christ is both one hundred percent God and one hundred percent man. To accomplish this goal, students examine the virgin birth, Jesus' life and ministry, His death on the cross for payment of sin, His resurrection, ascension, and the Second Advent. In class, students will receive practical hands-on-training as they study the Gospel of John and learn how Jesus Christ's

life, death, and resurrection impacts humanity. Students also memorize and apply key Scripture passages. This course is offered in the fall semester.

### **Ambassadors – 232**

The purpose of this course is to instill in students an understanding of the main components of the Gospel and equip disciples for service. To accomplish this goal, students examine the characteristics of an Ambassador, explore their unique S.H.A.P.E., and practice Eternal C.P.R. Rick Warren developed S.H.A.P.E. to help Christians discover their Spiritual Gifts, Heart (passions), Abilities (strengths), Personality, and Experiences so they can serve others more effectively. Eternal C.P.R. equips students to make disciples by Cultivating, Planting, and Reaping the Gospel. In class, students receive practical, hands-on training as they discover an understanding of themselves and their purpose in life, learn about Christian Ambassadors throughout the history of the church, memorize Scripture, and develop skills to share their faith. This course is offered in the spring semester.

## **Horticulture Program – Year Three**

### **Horticulture Field Experience – 350**

720 Clock Hours

During the third year of the specialty major training programs, the field experience allows students to integrate academic learning in vocational settings. The field experience is the culminating learning experience for the student participating in the occupational training program. The student's work is supervised by the Field Experience Supervisor and the Lead Specialty Major Instructor oversees the field experience placement. This experience allows the student the opportunity to practice and apply the knowledge acquired through vocational preparation, while integrating academic and adaptive skills, such as professionalism, problem solving, communication, and interpersonal skills. The field experience is an entry level, in-depth, supervised work and study program, where the student has various responsibilities in the field of study. The desired result is to provide work experience and continued training in an industry standard environment. The student gains and enhances skills related to their specialty major while demonstrating competencies, work habits, and attitudes needed for employment in the field. Students may have multiple field experience sites allowing various learning opportunities. The field experience site supervises completes two evaluations each semester which contributes to the student's overall grade for this course.

### **Personal Finance – 310**

36 Clock Hours

This course will prepare students for financial independence. Students will learn to create a reasonable and balanced budget based on their income. They will simulate paying bills and maintaining accurate financial records. Students will also practice budgeting for future expenses, borrowing money, paying taxes, and avoiding scams. The class will take monthly trips to the bank to withdraw funds for their personal monthly budget.

### **Trained For Life – 311**

72 Clock Hours

The purpose of this course is to inspire the student creation of transitional goals. Students will search for jobs, refine their resume, practice completion and submission of applications, and reinforce effective interviewing skills. Students will also research residential options, set an estimated monthly budget, and identify community resources to create a productive, independent lifestyle upon graduation from Shepherds College.

### **Bible Track 3**

72 Clock Hours

#### **Ready for Life – 330**

The purpose of this course is to provide students with an understanding of how to grow and serve in a local church and apply their faith to their everyday life. Students review appropriate participation in both a church worship service and a small group Bible study. Students learn about and practice: sharing prayer requests, appropriately interacting with church members, taking notes during a sermon, asking questions during a lesson, giving personal testimonies, finding Bible passages, sharing snacks, using their spiritual gifts to serve others, and worshipping together through music. Students learn practical ways to apply their faith to their everyday life. They discuss knowing and doing what

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# Technology Program

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## Technology Program – Year One

### Introduction to Specialty Majors – 140, 150, 160

72 Clock Hours

The purpose of Introduction to Specialty Majors is to provide students with an overview of the various areas of study and the employment opportunities for each.

### Introduction to Technology – 160

24 Clock Hours

Introduction to Technology is designed to offer students a general overview to the principles and practices in the four tracks: professional office, programming and coding, troubleshooting and repair, and mass media production. Students gain an understanding of vocational opportunities in the technology field.

### Technology 1 – 161

72 Clock Hours

Technology 1 is designed to offer students a general overview to the principles and practices in the four tracks: professional office, programming and coding, troubleshooting and repair, and mass media production. To accomplish this goal, students will learn Programming Concepts, Troubleshooting Concepts, Home Office Networking, Copying/Scanning, Customer Service, Phone Etiquette, Video Production, and Data Entry. Additionally, students will review key concepts from Computer Skills 110, including: Keyboarding, E-mail w/ etiquette, Internet - safety & research, Copyright, MS Windows, File Management, Device Set-up/Utilization, and MS Word/Excel.

### Computer Skills – 110

72 Clock Hours

This course is an introduction to practical computer skills including: Microsoft Office, Word, and basic Excel. Students will learn word processing, e-mail, key boarding, social media, career research, basic parts of a computer, and spreadsheet data entry.

### Health – 111

36 Clock Hours

This course emphasizes the importance of knowledge, attitudes, and practices related to personal health and wellness. Students are exposed to a wide range of subjects relating to physical, social, and emotional health. Topics taught include: nutrition, physical fitness, reproduction, and how to find a doctor.

### Communications – 112

108 Clock Hours

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The purpose of this course is to assist students in an understanding of God’s design for their lives. To accomplish this goal, students examine their personality and identify their strengths. Students take the DISC personality and *StrengthsQuest* assessments. This course enables students to enhance self-awareness, increase self-advocacy skills, and develop skills in personal and professional relationships. Additionally, it provides guidance towards future occupational goals.

## **Personal & Professional Development 1 – 115**

108 Clock Hours

The purpose of this course is to instill an understanding of Appropriate Independence™ and personal character while fostering social skill development. Students are challenged to grow personally and professionally as they engage in community activities, work individually and as a team to solve conflict, gain self-awareness, and build friendships. Students receive hands-on training to communicate effectively through media and technology, identify emotions, and develop strengths.

## **Independent Learning Skills – 116**

72 Clock Hours

The purpose of this course is to develop the skills necessary for life-long, independent learning. To foster this goal, students complete a learning preference assessment to gain an understanding of how they learn. Hands-on training includes organization, time management, memory development, and work efficiency. Students learn how to set and meet goals using the S.M.A.R.T. model. Fostering critical thinking and decision-making are vital components of this course. Using Stephen Covey’s book, *The 7 Habits of Highly Effective People*, students are equipped to solve problems in various situations.

## **Daily Living Skills – 120**

72 Clock Hours

The purpose of this course is to develop skills necessary to perform the activities of daily living. To accomplish this goal, students learn how to care for themselves and perform tasks that allow them to grow toward becoming more independent. In class, students receive practical hands-on training with health and hygiene, household chores, laundry, meal planning, food preparations, nutrition, shopping, community living, home maintenance, and transportation. Students practice and refine these skills in their residential life setting.

## **Bible Track 1**

180 Clock Hours

### **Chapel 1 – 130**

This course is offered in both the fall and spring semesters. During the fall semester, students study the attributes of God and in the spring semester students study the Heroes of Faith (Hebrews 11). Students participate in worship, Bible reading, discussion, and prayer groups.

### **Roots of Faith – 132**

The purpose of this course is to instill in students an understanding of God’s plan for the redemption of man. To accomplish this goal, students begin by focusing on God’s character and original plan for the world, learn about the problem of sin, recognize events in the history of the nation of Israel and understand that Jesus is the fulfillment of God’s promise for a deliverer. In class, students receive practical hands-on-training as they examine major Biblical themes of both the Old and New Testament and learn key Biblical events in the Redemption story. Students will develop prayer habits and memorize and apply Scripture. This course is offered in the fall semester.

### **Introduction to Christianity – 134**

The purpose of this course is to provide a basic understanding of bibliology, Christology, core Christian beliefs, and world religions. To accomplish this goal, students will explore what Christians believe about Scripture, faith, God the Father, Creation, Jesus Christ, the Holy Spirit, and the Church. In addition, students will gain an understanding of spiritual disciplines and learn how to apply Biblical truth to daily life through hands-on training by using inductive

Bible study tools and methods, memorizing Scripture, journaling, and learning how to pray. This course is offered in the spring semester.

## **Technology Program – Year Two**

### **Technology 2 – 260**

504 Clock Hours

The goal of this course is to prepare students for employment in the technology industry in one of the four tracks: Professional Office, Programming and Coding, Troubleshooting and Repair, or Mass Media Production. All students will receive training in keyboarding, document scanning, copying, digital conversion, document disposal, customer service, data entry, understanding e-mail, internet research, internet safety, filing (digital storage, organization, and maintenance), professional office skills, introduction to programming, copyright/licensing, introduction to networking, windows and file management, and introduction to media. Students will select one of the four tracks for concentrated training: professional office, programming and coding, trouble shooting and repair, or mass media production.

### **Applied Technology – 210**

72 Clock Hours

The purpose of this course is to develop an understanding of the personal and vocational uses of modern technology. To accomplish this goal, students will practice job related skills such as researching a career, filling out online job applications, and formatting a resume. In class, students will receive practical hands-on-training to navigate the internet, manage e-mails and calendars, and use various types of personal technology.

### **Employment Readiness – 211**

72 Clock Hours

This course prepares students for employment. Students train in resume writing, job searching, application completing, and job interviewing. Other topics include: on-the-job communication, time management, prioritizing job responsibilities, and communicating with employers, co-workers, and customers. Students participate in an interview fair during each semester.

### **Money Management – 212**

72 Clock Hours

The purpose of this course is to instill an understanding and working knowledge of income and expense, wants and needs, and basic budgeting skills. To accomplish this goal, students practice hands-on money management by going to the bank monthly to withdraw cash. Students practice budgeting by receiving a paycheck and pay bills bi-weekly.

### **Personal & Professional Development 2 – 213**

72 Clock Hours

The purpose of this course is to instill an understanding of personal awareness and advocacy, social skills, community engagement, and professional development. To accomplish this goal, students complete projects, discuss boundaries and society, participate in team building activities, gain insight into personal abilities or preferences, and learn about working with others in a career. In class, students receive practical hands-on training in boundaries, healthy relationships, team work skills, social cues, and career tips.

### **Bible Track 2**

108 Clock Hours

#### **Chapel 2 – 230**

This course is offered in both the fall and spring semesters. During the fall semester, students study the book of Proverbs and in the spring semester students study the Beatitudes (Matthew 5). Students participate in worship, Bible reading, discussion, and prayer groups.

### **Life of Christ – 231**

The purpose of this course is to instill an understanding of the deity and humanity of Jesus Christ. Jesus Christ is both one hundred percent God and one hundred percent man. To accomplish this goal, students examine the virgin birth, Jesus' life and ministry, His death on the cross for payment of sin, His resurrection, ascension, and the Second Advent. In class, students will receive practical hands-on-training as they study the Gospel of John and learn how Jesus Christ's life, death, and resurrection impacts humanity. Students also memorize and apply key Scripture passages. This course is offered in the fall semester.

### **Ambassadors – 232**

The purpose of this course is to instill in students an understanding of the main components of the Gospel and equip disciples for service. To accomplish this goal, students examine the characteristics of an Ambassador, explore their unique S.H.A.P.E., and practice Eternal C.P.R. Rick Warren developed S.H.A.P.E. to help Christians discover their Spiritual Gifts, Heart (passions), Abilities (strengths), Personality, and Experiences so they can serve others more effectively. Eternal C.P.R. equips students to make disciples by Cultivating, Planting, and Reaping the Gospel. In class, students receive practical, hands-on training as they discover an understanding of themselves and their purpose in life, learn about Christian Ambassadors throughout the history of the church, memorize Scripture, and develop skills to share their faith. This course is offered in the spring semester.

## **Technology Program – Year Three**

### **Technology 3 – 360**

720 Clock Hours

During the third year of the specialty major training programs, the field experience allows students to integrate academic learning in vocational settings. The field experience is the culminating learning experience for the student participating in the occupational training program. The student's work is supervised by the Field Experience Supervisor and the Lead Specialty Major Instructor oversees the field experience placement. This experience allows the student the opportunity to practice and apply the knowledge acquired through vocational preparation, while integrating academic and adaptive skills, such as professionalism, problem solving, communication, and interpersonal skills. The field experience is an entry level, in-depth, supervised work and study program, where the student has various responsibilities in the field of study. The desired result is to provide work experience and continued training in an industry standard environment. The student gains and enhances skills related to their specialty major while demonstrating competencies, work habits, and attitudes needed for employment in the field. Students may have multiple field experience sites allowing various learning opportunities. The field experience site supervises completes two evaluations each semester which contributes to the student's overall grade for this course.

### **Personal Finance – 310**

36 Clock Hours

This course will prepare students for financial independence. Students will learn to create a reasonable and balanced budget based on their income. They will simulate paying bills and maintaining accurate financial records. Students will also practice budgeting for future expenses, borrowing money, paying taxes, and avoiding scams. The class will take monthly trips to the bank to withdraw funds for their personal monthly budget.

### **Trained For Life – 311**

72 Clock Hours

The purpose of this course is to inspire the student creation of transitional goals. Students will search for jobs, refine their resume, practice completion and submission of applications, and reinforce effective interviewing skills. Students will also research residential options, set an estimated monthly budget, and identify community resources to create a productive, independent lifestyle upon graduation from Shepherds College.



**Ready for Life – 330**

The purpose of this course is to provide students with an understanding of how to grow and serve in a local church and apply their faith to their everyday life. Students review appropriate participation in both a church worship service and a small group Bible study. Students learn about and practice: sharing prayer requests, appropriately interacting with church members, taking notes during a sermon, asking questions during a lesson, giving personal testimonies, finding Bible passages, sharing snacks, using their spiritual gifts to serve others, and worshipping together through music. Students learn practical ways to apply their faith to their everyday life. They discuss knowing and doing what is right, explaining their beliefs to others, responding to tough questions with scripture, and dealing with crisis situations. This course is offered weekly in both the fall and spring semesters.

**Christian Principles – 331**

The purpose of this course is to instill an understanding of the content and context of New Testament doctrine. To accomplish this goal, students learn about the doctrines of Christ and the Holy Spirit, Redemption, the Church, and the Future. In class, students receive practical hands-on-training as they examine these key Biblical doctrines and memorize and apply Scripture. This course is offered in the fall semester.

**Life in Bible Times – 332**

The purpose of this course is to instill an understanding of the main historical, geographical, and cultural themes of the Bible, understand key Jewish cultural components, and apply course content to life. To accomplish this goal, students observe and discuss *Faith Lessons* by Ray Vander Laan, study Jewish holidays, artifacts, and worship practices. In class, students receive practical hands-on training as they utilize Bible study resources, memorize scripture, and complete a life project that examines material learned, application, and how they will use it to impact their world for Christ. This course is offered in the spring semester.